



MEMBER USER GUIDE

A PARADIGM SHIFT in BUSINESS EDUCATION & TRAINING

If you encounter any issue while using this User Guide, please contact us at cs@GlobalSparks.com

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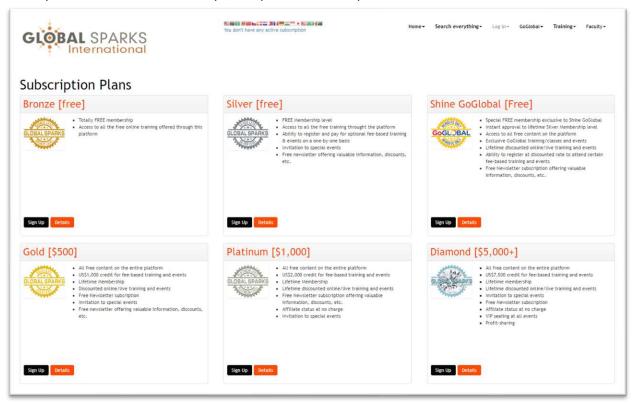
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NOTE: The layout, templates, and formatting of the platform do change on a regular basis, so the screenshots included in this User Guide are not necessarily identical to what is presently seen in real time.

USERS

USER REGISTRATION

GlobalSparks offers free memberships, and paid membership:



FREE MEMBERSHIP

Several free memberships are available. These are not bait-and-switch – they are full service, all free content accessible and you never have to pay anything to remain a member. These memberships we created with the general public and non-profit-based entities in mind.

We believe in the power of education, and our mission is to provide as much training as possible without money being an issue.

Each free membership provides access to thousands of free training, classes and events offered by GlobalSparks and by third-party content providers around the world.

BRONZE

The totally free Bronze membership offers:

- All free content on the entire platform
- Lifetime Membership
- Free Newsletter offering valuable information, discounts, etc.

This is our basic membership. You pay absolutely nothing to register, and you access all the free content available through the whole platform.

If at some time you would like to take a fee-based training or to attend a fee-based event, you simply upgrade at no charge to the silver membership which will give you the ability to select and pay for that specific training or event you want to attend.

SILVER

The free Silver membership provides:

- FREE Membership level
- Access to all the free training through the platform
- Ability to register and pay for optional fee-based training & events on a oneby-one basis
- Invitation to special events
- Free newsletter offering valuable information, discounts, etc.

This is the membership we recommend if you want to access all the free content, and do not mind contributing a bit of money from time to time for your education and personal growth.

You use the membership benefits full time, without pressure, no salesperson will call you, and you won't receive annoying sales emails. However, if it happens you see a fee-based training or event you would like to attend, just register for it and pay whatever the discounted price is. It's that simple.

GoGlobal

The Shine GoGlobal is meant for individuals and entities served by our Master Licensee in Asia and in Africa. It is an exceptional Membership offering:

- Special FREE membership exclusive to Shine GoGlobal
- Instant approval to lifetime Silver Membership level
- Access to all free content on the platform
- Exclusive GoGlobal training/classes and events
- Lifetime discounted online/live training and events
- Ability to register at discounted rate to attend certain fee-based training and events
- Free Newsletter subscription offering valuable information, discounts, etc.

Other memberships

Several other memberships are available at https://globalsparks.com/membership

As this is an exclusive membership, you must use the link that was provided to you by a Trainer, TrainOpreneur or content provider, an affiliate, or a licensee of Shine GoGlobal Business School. Please go back to the person who invited you and request the link. If you landed on this page while browsing the internet, use this link: https://globalsparks.com/?atid=GoGlobal and follow the registration process.





SIGN UP

Click the Sign Up button of the free Membership of your choice and follow the instructions below:

	t the online form			he Privacy Policy
hine GoGlo	bal [Free] Subscription			balSparks.com
xisting user? Pla			PRI	VACY POLICY
all * school sword *		-	concerned with how their used online. PII, as used information that can be u contact, or locate a singl Please read our privacy p	en compiled to better earce those who are "Rescaling" destifiate information (201) is being to 30 privacy taxes and information exciting, and an its own or with other informations to destifi- agence, not to destify an obtividate increased. Select carefully to get a clear understanding of how colonicate and any of Prescaling Locatifiable
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ew User? Pleas	e register		to enter your name, ema	ring on our site, as appropriate, you may be asked if address, mailing address, phone number, credit
count Informati			card information, social s your experience.	ecurity number or other details to help you with
all * enuli	name@yourdomain.com			
sword *			And the 1	erms & Conditions
type Password *				
st Name *		Ter	rms and Conditions of Servi	ce ("Terms")
t Name *			it updated: October 28, 2019	Non (Press) Press and Confidence) and all 1
anization		usin	ng the http://www.globalspark	ditions ("Terms", "Terms and Conditions") carefully before s.com website (the "Service") operated by GlobalSparks, (c)(3) Public Charity entity ("us", "we", or "our").
fress *		Your with	ir access to and use of the Ser h these Terms. These Terms ap	vice is conditioned on your acceptance of and compliance uply to all visitors, users and others who access or use the
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		any	part of the terms then you ma	ay not access the Service.
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			ponsible for any mistake, error demark material on this websit	and/or misrepresentation, or for the use of any copyright or e.
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				er subscription box
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Privacy Policy By s	igning up to this subscription plan and agreeing to the Privacy Po		I want to subscribe to ye	our newsletters
I want to subscribe to your news	letters		Laccept Terms and Cor	
accept Terms and Conditions				NATION D
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	I'm not a robot			INCAPTORA Prime Terra
Proc	iss Subscription			Process Subscription

Subscription Complete

Thanks John Smith for subscribing to Shine GoGlobal [Free] membership. Your membership details are as follows:

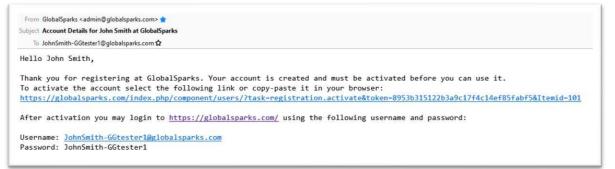
Plan	Shine GoGlobal [Free]				
Email	JohnSmith-GGtester1@globalsparks.com				
Subscription Start Date	11-21-2019				
Subscription End Date	Lifetime				
First Name	John				
Last Name	Smith				
Organization	Acme				
Address	1234 Main Rd				
Address2					
City	Singapore				
Zip	339696				
Country	Singapore				
State	N/A				
Phone	1-234-567-8900				
Fax					
Comment	For testing purposes				
You have or will soon be receiving an email titled: "Account Details" - to activate your account YOU MUST use the link provided in that email to login to your account and access all the resources entitled by your membership level. If you encounter any difficulty, please contact us immediately at cs@globalsparks.com					
Regards,					

The GlobalSparks Team

You will receive two emails to the email address you used to register. The first one contains the information you entered in the online Form:

m GlobalSparks <admin@globalsparks.com> 🚖</admin@globalsparks.com>	* Reply		→ Forward	Archive 🖸	👌 Junk	Delete	Mo
ct GlobalSparks Shine GoGlobal [Free] members	ship confirma	ition					9:58
o JohnSmith-GGtester1@globalsparks.com 😭							
Dear John Smith							
Thanks for subscribing to the GlobalSparks m	embership p	lan Shine GoGlob	al [Free]. You	r membership	details are	e as follows:	
Plan Shine GoGlobal [Free]							
Email	JohnSmith-	GGtester1@globa	lsparks.com				
Password	JohnSmith-	GGtester1					
Subscription Start Date 11-21-2019							
Subscription End Date Lifetime							
First Name John							
Last Name	Smith						
Organization	Acme						
Address	1234 Main I	Rd					
Address2							
City	Singapore						
Zip	339696						
Country	untry Singapore						
State	N/A						
Phone	1-234-567-8	3900					
Fax							
Comment	For testing	purposes					
You have or will very soon receive an email the allow you access to all related content. You m				activation coo	le for your	account - it	will
If you encounter any difficulty, please contact	us at <u>cs@G</u>	lobalSparks.com					
Regards,							
The GlobalSparks Team							

The second email provides you with a unique link you must use to finalize the activation of your account.



Using the activation link in the email, your account is automatically activated.

the registration.		
Username *	JohnSmith-GGtester1@globalsparl	
Password *		
Remember me		
	Log in	
Forgot your password?		
Forgot your username?		

Now that your account is activated, you may login and start enjoying the benefits of your membership with GlobalSparks. Use the platform depending on your own goal(s):

- <u>User</u>: edit your profile, search the database for training/classes of interest to you, take as many free classes as you wish, whenever is convenient to you. You can also upgrade to another membership level allowing access to fee-based trainings/classes or events.
- <u>TrainOpreneur</u> and/or <u>Content provider</u>: apply to use the platform to offer and market your own training/class(es) or event(s).
- <u>Affiliate</u>: apply to become part of our affiliate program. It could especially beneficial for networkers, influential people, trainers, TrainOpreneurs, content providers, and our licensees around the world.
- Licensee: the GlobalSparks platform can be marketed anywhere in the world by licensees.

PAID MEMBERSHIP (Direct or Upgrade)

Gold [\$500]	Platinum [\$1,000]	Diamond [\$5,000+]
All free content on the entire platform US51 (000 credit for fee-based training and events Lifeture Hembership Discourted online /like training and events Free Invites sachaftion Invitation to special events Free Nevritet's sachaftion Free Nevritet's sachaftion	GLOBAL GRAPHS LIFelse context on the entire platform US52.000 credit for fee-based training and events Lifeline interaction Feederwitter advocation offering valuable interactivities radvocation offering valuable interactivities radvocation of entire valuable inte	All free content on the entite platform US57,500 credit for fee-based training and events US57,500 credit for fee-based training and events Uretime emoherism Uretime emoherism Uretime emoherism Uretime emoherism Uretime and events Uretime emoherism Uretime and events Uretime and events Uretime and events Uretime emoherism Uretime emoherism
Sign Up Detail:	Sign Up Details	Sten Up Details

On the main Membership page and within your profile page, you may purchase or upgrade to any of the Paid Memberships. The process is the same as for a Free Membership except for the payment process.

GOLD

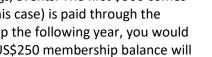
At a cost of US\$500, the Gold membership offers:

- All free content on the entire platform
- US\$1,000 credit for fee-based training and events •
- Lifetime Membership
- Discounted online/live training and events
- Free Newsletter subscription
- Invitation to special events •
- Free newsletter offering valuable information, discounts, etc. •

In addition to unlimited access to all free content offered on this platform, you also receive a scholarship that doubles the amount you paid.

- By contributing US\$500 into your education, growth and future, you receive another US\$500 credit you can apply on any of the qualifying regular-priced fee-based training and events sponsored by GlobalSparks and/or its affiliates or licensees, for a period of one year, for a total of US\$1,000 during that year.
- There is no time limit for you to apply any portion of the amount you paid. However, because the scholarship is valid for one year it must be used during that period of time. If a balance remains upon expiration, it may be rolled over at the renewal of the same membership, at the same rate, or with the purchase of a membership upgrade.
- Example: during the year you use US\$750 for fee-based trainings/events. The first \$500 comes from the original amount you paid, while the rest (US\$250 in this case) is paid through the scholarship. In order to use the remaining US\$250 of scholarship the following year, you would need to renew the membership, i.e. pay US\$500 to which the US\$250 membership balance will be added as well as another scholarship in the amount of US\$500 for a grand total of US\$1,250 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.
- You will be able to renew your membership once, at any time, in order to receive another scholarship of the same amount.
- If you do not renew, you may not have access to the scholarship but you will still have access to all the free content, and will have the ability to purchase fee-based training individually, using your remaining credit (excluding scholarship) or pay as you go. However, some of the benefits may not all remain accessible.

See details and up-to-date terms using the Scholarship link in the main menu at globalsparks.com



PLATINUM

At a cost of US\$1,000, the Platinum membership offers:

- All free content on the entire platform
- US\$2,000 credit for fee-based training and events
- Lifetime Membership
- Lifetime discounted online/live training and events
- Free Newsletter subscription offering valuable information, discounts, etc.
- Optional Affiliate status at no charge
- Invitation to special events

In addition to unlimited access to all free content offered on this platform, you also receive a scholarship that doubles the amount you paid.

- By contributing US\$1,000 into your education, growth and future, you receive another US\$500 credit you can apply on any of the qualifying regular-priced fee-based training and events sponsored by GlobalSparks and/or its affiliates or licensees, for a period of one year, for a total of US\$1,000 during that year.
- There is no time limit for you to apply any portion of the amount you paid. However, because the scholarship itself is valid for one year it must be used during that period of time. If a balance remains upon expiration, it may be rolled over at the renewal of the same membership, at the same rate, or with the purchase of a membership upgrade.
- Example: during the year you use US\$1,500 for fee-based trainings/events. The first \$1,000 comes from the original amount you paid, while the rest (US\$500 in this case) is paid through the scholarship. In order to use the remaining US\$500 of scholarship the following year, you would need to renew the membership, i.e. pay US\$1,000 to which the US\$500 membership balance will be added as well as another scholarship in the amount of US\$1,000 for a grand total of US\$2,500 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.
- You will be able to renew your membership once, at any time, in order to receive another scholarship of the same amount.
- If you do not renew, you may not have access to the scholarship but you will still have access to all the free content, and will have the ability to purchase fee-based training individually. However, some of the benefits may not all remain accessible.

See details and up-to-date terms using the Scholarship link in the main menu at globalsparks.com

• Optional Affiliate status: based on your choice of membership, we would like to invite you to consider our Affiliate program to help us sharing the benefit of this platform with as many people as possible, and you being financially rewarded in the process. See details and up-to-date terms of the Affiliate program through the main menu bar at globalsparks.com



DIAMOND

At the cost of US\$5,000, our top Membership offers:

- All free content on the entire platform
- US\$7,500 credit for fee-based training and events
- Lifetime membership
- Lifetime discounted online/live training and events
- Invitation to special events
- Free Newsletter subscription
- Affiliate status at no charge
- VIP seating at all events
- Profit-sharing⁽¹⁾

GLOBAD SPARKS

In addition to unlimited access to all free content offered on this platform, you also receive a substantial scholarship and many other benefits.

- By contributing US\$5,000 into your education, growth and future, you receive a US\$2,500 credit as scholarship you can apply on any of the qualifying training or event offered through the platform for a period of one year, for a total of US\$7,500 during that year.
- There is no time limit for you to apply any portion of the amount you paid. However, because the scholarship is valid for one year it must be used during that period of time. If a balance remains upon expiration, it may be rolled over at the renewal of the same membership, at the same rate, or with the purchase of a membership upgrade.
- Example: during the year you use US\$6,500 for fee-based trainings/events. The first \$5,000 comes from the original amount you paid, while the rest (US\$1,500 in this case) is paid through the scholarship. In order to use the remaining US\$1,000 of scholarship the following year, you would need to renew the membership, i.e. pay US\$5,000 to which last year's US\$1,000 scholarship balance will be added as well as another scholarship in the amount of US\$2,500 for a grand total of US\$8,500 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.
- You will be able to renew your membership once during the same year, at any time, in order to receive another scholarship of the same amount. Unique to the Diamond Membership, you can also contribute additional amounts any time, but still subject to the maximum annual scholarship allowance.
- If you do not renew, you may not have access to the scholarship but you will still have access to all the free content, and will have the ability to purchase fee-based training individually. However, some of the benefits may not all remain accessible.

See details and up-to-date terms using the Scholarship link in the main menu at globalsparks.com

• Optional Affiliate status: based on your choice of membership, we would like to invite you to consider our Affiliate program to help us sharing the benefit of this platform with as many people as possible, and you being financially rewarded in the process. See details and up-to-date terms of the Affiliate program through the main menu bar at globalsparks.com

This is a unique benefit. GlobalSparks is putting aside a certain portion of its annual profits into a profitsharing pool that will be distributed to Diamond members based on the number of what we call "carat", that they have acquired that year. This membership allows a member to acquire one or more additional "carat". Each half-carat is available for the same price as the membership itself. This is a membership discretionary non-conditional benefit, is not an investment and is not to be interpreted as such. It is not subject to Securities & Exchange regulations.

This initiative is based on the followings:

- Benefit to Diamond Membership only
- Price of Membership equals to one half of a carat
- Additional carat(s) may be credited up to a maximum of 100 carats
- Each carat may receive the equivalent percentage of the dedicated profit pool. For example, two carats represent 2% while 1.5 carat represents 1½%, etc.
- The word "carat" used herein is for reference and internal use only. It has no actual cash value and is not tied to an actual diamond.
- Profit-sharing is ideally to be used, at least in part, for donations to true charities. However, each Member decides what he/she wants to do: keep or contribute.

More details will be provided to the members at the appropriate time and/or upon demand.

JOINING A PAID-MEMBERSHIP

£

You can sign up directly from the main Membership page by selecting the paid membership of your choice. Or, go to the bottom of any of the pages that make up your profile, where

you are offered different upgrade options which you can button.

Process Upgrade

activate using the

	m subscription plan Silver [free] to subscription plan Platinum [\$1,000]. Price USD1,000. m subscription plan Silver [free] to subscription plan Diamond [\$5,000+]. Price USD5,000.	
	m subscription plan Shine GoGlobal [Free] to subscription plan Gold [\$5,000+]. Frice USD5,000. m subscription plan Shine GoGlobal [Free] to subscription plan Gold [\$500]. Price USD500.	
	m subscription plan Shine GoGlobal [Free] to subscription plan Platinum [\$1,000]. Price U	
Upgrade fro	m subscription plan Shine GoGlobal [Free] to subscription plan Diamond [\$5,000+]. Price l	JSD5,000
	Process Upgrade	

Depending if this is a direct Membership purchase or an upgrade, one of the following pages will come up:

Please enter information	n on the form below to process a membership request for Gold [\$500].	CONSIDER AN ADDRESS OF ADDRESS OF ADDRESS ADDR	rmation on the form below to process the upgrade of your diobel/sparks membership from Silver [free] To Gold [5500]
First Name *	Jahn	First Name *	Jahn .
	Sheth	Last Name *	Smith
Last Hame *		Organization	Acee.
Organization	Actes	address *	1234 Main Re
Address *	1234 Malin Rd		
Address2		Address2	
City *	Singapore	city *	Singapore
te ·	2214216	zip *	329696
		Country *	Singapore V
Country *	Shippine •	State *	Not available
State "	Not.noitable		
Phone	1-334-567-8900	Phone	1-234-347-8900
Fax		Fax	
trail *	Johndmith-GGlaccher Lingluturlaan	Email *	John Smith- GChester T (hybotakase
Comment	For testing purposes	Comment	For testing purposes
Payment Info	ormation	Payment Info	ormation
Price	000 500	Price	uto 300
Fayment Method *	e Reypal & credit/debit card (through Renor Foundation)	Payment wethod *	# Raypal & credit/debit card [through Renor Poundation]
	() AllRey, WeChet Rey and Other types of payment		 AliPay, weChat Pay and Other types of payment
Privacy Policy	By signing up to this subscription plan and agrinning to the Privacy Policy you agrie to this web plus carring your information.	D Privacy Policy	By signing up to this subscription plan and agreeing to the Princy Policy you agree to this web site storing your inform
) want to subscribe to	a your newsletters	10 I want to subscribe to	a your newsletters.
Faccept Terms and (Conditions	D Faccept Terms and P	Conditions
	Process Subscription		Process Subscription

There are two payment options offered:

- For credit cards, debit cards and Paypal •
- For use of other types of payments (ewallets, AliPay, WeChatPay, over 1000 cryptocurrencies, • etc.)

USING PAYPAL and CREDIT/DEBIT CARDS

Payment Information				
Price	USD 500			
Payment Method *	Paypal & credit/debit card [through Renor Foundation]			

	PayPal	₩ \$500.00 USD
PayPal 🗑 \$500.00 USD	PayPal Guest	Checkout
Log in or pay as a guest	We don't share your fina	ancial details with the merchant
mail or mobile number	Country/Region United States	
	VISA 🧱 🞫	
rgot password?	Card number	
Stay logged in for faster purchases (?)	Expires	CSC
or	First name John	Last name Smith
Pay with Debit or Credit Card	Billing address	
el and return to RENOR	Street address 1234 Main St	
Coloren Londen LY	Apt., ste., bldg.	
	City Small Town	
	Florida	ZIP code 33770
	Contact Information	
	Phone type Mobile	 Phone number +1
	Email JohnSmith-Tester1@	plobalsparks com

Upon payment, a new page will open and you will also receive a confirmation email, both containing the information below. You can then access all the content of the membership you upgraded to.

	Dear John Smith			
	Thanks for subscribing to our membership plan Gold [\$500]. Your membership details are as follows:			
	Plan	Gold [\$500]		
	Email	JohnSmith-GGtester1@globalsparks.com		
	Subscription Start Date	11-22-2019		
	Subscription End Date	Lifetime		
	First Name	John		
	Last Name	Smith		
	Organization	Acme		
	Address	1234 Main Rd		
	Address2			
	City	Singapore		
	Zip	339696		
	Country	Singapore		
	State	N/A		
	Phone	1-234-567-8900		
	Fax			
	Comment	For testing purposes		
	Price	USD500		
	Payment Method	Paypal, Credit card or Debit card		
	Transaction ID	QY0B1A7SPSZ9ZNKO		
	If you encounter any difficulty, please contact us immediately at cs@globalsparks.com			
	Regards,			
	GlobakSparks and the Renor Foundation Email: admin@GlobalSparks.com			
_				

Payment Info	ormation
Price	USD 500
Payment Method *	 Paypal & credit/debit card [through Renor Foundation] AliPay, WeChat Pay and Other types of payment

A new window will open (below) with the link to process the type of payment you want to use. You will also receive an email with the same information (in this case, an upgrade to Platinum level.

Subscription Complete Dear Join Smith As per your request, we have processed the upgrade of your GlobalSparks membership from Silver [free] to Gold [S500]. Depending on the type of parmeen source was a water of the several available options an active subscriber of membership par outry upgrade will be officially activated. If payment cannot be confirmed, your membership for Silver [free] will expire and you will become an active subscriber of membership par outry upgrade will be officially activated. If payment cannot be confirmed, your membership for Silver [free] will expire and you will become an active subscriber were taken at officiency upgrade will be officially activated. If payment cannot be confirmed, your membership will ever that be the process your upgrade will be officially activated. If payment cannot be confirmed, your membership will ever that be the process your upgrade will be officially activated. If payment cannot be confirmed, your membership will ever that be the process your upgrade will be officially activated. If payment cannot be confirmed, your membership will be officially activated. If payment cannot be confirmed, your membership will ever that and top will be officially activated. If payment cannot be confirmed, your membership will be officially activated. If payment cannot be confirmed, your membership will be officially activated. If payment cannot be confirmed, your membership will be officially activated. If payment cannot be confirmed, your membership for Silver [free] will be officially activated. If payment cannot be confirmed, your membership will be officially activated. If payment cannot	C	Constants
As per your nearbox we have processed the upgrade of your GlobalSparks membership from Silver [free] to Gold [S500]. Subject to final payment confirmation, your membership for Silver [free] vill expire and you will become an active subscriber of membership plan Gold [S500]. Depending on the type of payment you used, it may take up to a few days before payment is confirmed, your membership vill revert back to the previous level. If you have not yet been able to process your payment, please send payment by using one of the several available options. Go to the following tink and follow the instructions: Click here for payment. The membership details are follows: Plan Gold [S500] Email JohnSmith-GGtester2@globalsparks.com Subscription Start Date Iffetime First Name Oshi to informed by the global dig Blobal Address Oshi dig Blobal Address Assisted Blobal dig Blobal Address Assisted Blobal State N/A Phone 1:21:24:5678900 Fax Comment Method AliPay. Add Diffetime First Name I solows: Comment Assisted Blobal dig Blobal First Name I solows: Clip Kala Lumpur Zip 4:3200 Country Alaysia State N/A Phone 1:21:24:5678900 Fax Comment For testing only Price USD50 Payment Method AliPay, Wechat Pay and Other types of payment Firstation ID VSOVXDEDKF.LF9LO	Subscripti	ion Complete
Subject to final payment confirmation, your membership for Silver [free] will expire and you will become an active subscriber of membership lasses will be officially activated. If payment cannot be confirmed, your membership will revert back to the previous level. If you have not yet been able to process your payment, please send payment by using one of the several available options. Go to the foliowing tink and foliow the instructions: Ulck here for payment. If you have not yet been able to process your payment, please send payment by using one of the several available options. Go to the foliowing tink and foliow the instructions: Ulck here for payment. The membership details are stollows: Plan Gold [SSO0] Email JohnSmith-GGtester2@globalsparks.com Subscription End Date Lifetime First Name John Address 1234 Big Road Address1 43200 Country Malaysia State N/A Phone For testing only Frice USD500 Raw Soutopayment Price USD500 Payment Method JiPay.Wechat Pay and Other types of payment To ransaction ID YOWXDEDXFJLF9LO Please contact us if you Stollopayments.com	Dear John Smith	
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State N/A Phone 1-234-5678900 Fax For testing only Price USD500 Payment Method AliPay, WeChat Pay and Other types of payment Transaction ID Y50WXDEDXFJLF9LO Please contact us if you encurner any difficulty: cs@GlobalSparks.com Sincerely,	Zip	43200
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Price USD500 Payment Method AliPay, WeChat Pay and Other types of payment Transaction ID Y50WXDEDXFJLF9LO Please contact us if you encounter any difficulty: cs@GlobalSparks.com Sincerely,	Fax	
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Transaction ID Y5OWXDEDXFJLF9LO Please contact us if you encounter any difficulty: cs@GlobalSparks.com Sincerely,	Price	USD500
Please contact us if you encounter any difficulty: cs@GlobalSparks.com Sincerely,	Payment Method	AliPay, WeChat Pay and Other types of payment
Sincerely,	Transaction ID	Y5OWXDEDXFJLF9LO
	Please contact us if you end	counter any difficulty: cs@GlobalSparks.com
The GlobalSparks Team	Sincerely,	
	The GlobalSparks Team	

The payment link will get you to the following page (subject to change). Simply follow the instructions specific to the particular type of payment you wish to use.

In order to eliminate potential delays, as soon as your payment is submitted email us with the details to <u>cs@GlobalSparks.com</u> to confirm your payment. In your email include your full name, the type of payment, amount and the purpose.



SCHOLARSHIP

For special occasions and purposes, GlobalSparks and its affiliates/licensees offer scholarships to be used in a specific way. The most common is when you purchase a fee-based membership.

This membership program may change over time. Here are the present terms:

- You can apply on any of the qualifying regular-priced fee-based training and events sponsored by GlobalSparks and/or its affiliates or licensees;
- When selecting a fee-based training or event, the amount you paid for your Membership is used up first, then the membership credit is applied on the balance if and when available;
- Valid for a period of one year;
- It may not be used for training/classes/events offered through outside links (ex: Udemy, Coursera, etc.) and/or outside of the GlobalSparks platform;
- Any remaining balance at time of the membership expiration date may be rolled over at the renewal of the same membership, at the then published rate, or with the purchase of a membership upgrade;
- A maximum of \$1,000 scholarship credit may be eligible to roll over from one year to another, in any given year;
- Membership renewal is allowed once per year, at any time during that year, in order to receive another scholarship of the same amount.
- The non-renewal of a membership will limit access to some benefits and will stop access to any
 remaining scholarship credit, but you will still have access to all the free content and will have the
 ability to purchase fee-based training individually using your remaining credit (excluding
 scholarship), or you can pay-as-you-go;
- This is an added-value benefit and may change without notice.

EXAMPLES

<u>Gold membership</u>: assuming during the year you use US\$750 for fee-based trainings/events. The first \$500 comes from the original amount you paid, while the rest (US\$250 in this case) is paid through the scholarship. In order to use the remaining US\$250 of scholarship the following year, you would need to renew the membership, i.e. pay US\$500 to which last year's US\$250 membership balance will be added as well as another scholarship in the amount of US\$500 for a grand total of US\$1,250 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.

<u>Platinum membership</u>: assuming during the year you use US\$1,500 for fee-based trainings/events. The first \$1,000 comes from the original amount you paid, while the rest (US\$500 in this case) is paid through the scholarship. In order to use the remaining US\$500 of scholarship the following year, you would need to renew the membership, i.e. pay US\$1,000 to which last year's US\$500 membership balance will be added as well as another scholarship in the amount of US\$1,000 for a grand total of US\$2,500 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.

<u>Diamond membership</u>: assuming during the year you use US\$6,500 for fee-based trainings/events. The first \$5,000 comes from the original amount you paid, while the rest (US\$1,500 in this case) is paid through the scholarship. In order to use the remaining US\$1,000 of scholarship the following year, you would need to renew the membership, i.e. pay US\$5,000 to which last year's US\$1,000 scholarship balance will be added as well as another scholarship in the amount of US\$2,500 for a grand total of US\$8,500 to be used during that year. Note that the maximum that may be rolled over in any given year is US\$1,000.

DISCLAIMER: This scholarship program is a value-added, voluntary benefit and may be put on hold, disabled, or even terminated at any time and without notice in the event of misuse, abuse, fraudulent use or for any reason to protect the integrity and goal of the GlobalSparks platform. No reimbursement will be eligible for any amount paid into any membership related to any scholarship.

An up-to-date version of the Scholarship program terms is available on the platform through the main menu bar.

ANNUAL SCHOLARSHIP DONATION

The Renor Foundation, an international dedicated to education without barrier, offers an annual sponsorship donation open to all visitors and users of the GlobalSparks platform. The terms, such as amount, duration & qualification are revised every year. The offer is made for a limited time and is posted on the home page when it becomes available.

USER PROFILE

When you login, the following screen will come up:

Jsername	
	JohnSmith-GGtester1@globalsparks.com
Password	
Retype Password	
Membership ID	G5-0001013
First Name	John
Last Name	Smith
Organization	Acme
Address *	1234 Main Rd
Address2	
City *	Singapore
zip *	339696
Country *	Singapore Y
State *	Not available T
Phone	1-234-567-8900
Fax	
Email *	JohnSmith-GGtester1@globalspar
Comment	For testing purposes
	A

Three tabs are available at the top: Edit Profile, My Subscriptions with access to your Membership Card, and Subscription History.

EDIT PROFILE

Here you can edit your profile at will, including adding an Avatar (photo or image of your choice, ideally 80x80 pixels in size). Click on the Update button to save your changes.

MY SUBSCRIPTIONS

The tab My Subscriptions provides the details of your activated memberships

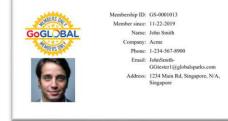
GLOBAL SPARKS International	Home Search everything You have a life time subscription for pla	an Silver [free]	Training• Faculty•
User Profile Edit Profile My Subscriptions Subscription	1 History		1
Plan	Active Time	Status	Member Card
Silver [free]	11-20-2019 To Lifetime	Active	Download
Shine GoGlobal [Free]	11-20-2019 To Lifetime	Active	Download
Upgrade Membership	e] to subscription plan Platinum [\$1,000]. Pr e] to subscription plan Diamond [\$5,000+]. f lobal [Free] to subscription plan Gold [\$500] lobal [Free] to subscription plan Platinum [\$	rice USD1,000. Price USD5,000. J. Price USD500. 1,000]. Price USD1,000	
Upgrade from subscription plan shine GoG Process Upgrade	ionai fillice i co anoscubriou brau nigwoud [2	0,000+j. Price 0505,00	<i>w</i> .

MEMBERSHIP CARD

You can download your Membership Card at any time by clicking the "Download" link. If no "Download" link is shown, it means that the related Membership has not yet been activated.



With avatar



SUBSCRIPTION HISTORY

Under the "Subscription History" tab you will find your membership(s)' historical data.

Jser Profile				
Edit Profile My Subscriptions	Subscription History			
Plan	Subscription date	Active Time	Gross Amount	Status
Shine GoGlobal [Free]	11-20-2019	11-20-2019 To Lifetime	SGD0	Active

And the details of each transaction by clicking on the name of Membership

Subscripti	on Detail
Plan	Shine GoGlobal [Free]
Membership ID	GS-0001012
First Name	John
Last Name	Smith
Organization	Acme
Address	1234 Main St
Address2	
City	Small Town
Zip	33770
Country	United States
State	Florida
Phone	1-234-567-8900

UPGRADE MEMBERSHIP

At the bottom of each of the pages under your profile section, you are offered the opportunity to upgrade your current membership to a higher level. Select the desired upgrade.

Upgrade Membership

- Upgrade from subscription plan Silver [free] to subscription plan Gold [\$500]. Price USD500.
- Upgrade from subscription plan Silver [free] to subscription plan Platinum [\$1,000]. Price USD1,000.
- Upgrade from subscription plan Silver [free] to subscription plan Diamond [\$5,000+]. Price USD5,000.
- Upgrade from subscription plan Shine GoGlobal [Free] to subscription plan Gold [\$500]. Price USD500.
 Upgrade from subscription plan Shine GoGlobal [Free] to subscription plan Platinum [\$1,000]. Price USD1,000.
- Upgrade from subscription plan Shine GoGlobal [Free] to subscription plan Plannoin [51,000]. Frice USD5,000.
 Upgrade from subscription plan Shine GoGlobal [Free] to subscription plan Diamond [\$5,000+]. Price USD5,000.

USING THE PLATFORM

There are three main channels involved in education/training platform, each involving separate databases and IT programming, therefore not always inter-connected.

- 1. GlobalSparks exclusive content (which includes free and fee-based training, classes and events. A Certificate is issue at the completion of each class.
- 2. Free classes, which includes 3rd party content such as Udemy, Coursera, etc.
- 3. Targeted interests, such as Non-profit (NPO), NGO, and other special interests



GLOBALSPARKS CHANNEL



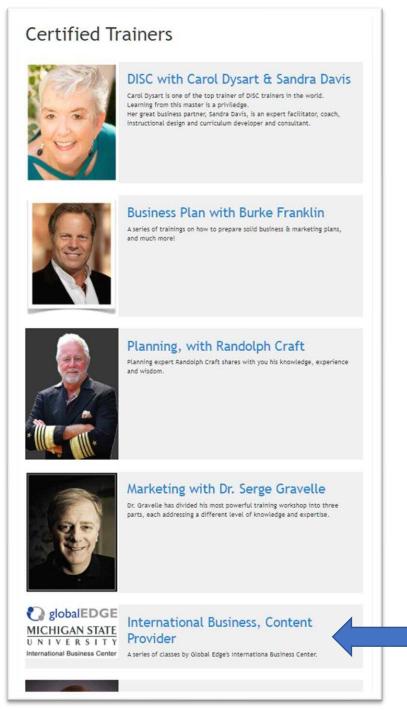
This is specialized and often exclusive training, classes and events from GlobalSparks itself and/or from its network of certified content providers. These is prime content designed for our members around the world.

While a lot of its content is free of charge, the fee-based content is normally offered at a discounted price.

We offer here a series of examples taken directly from GlobalSparks.com, to help you visualize the layout and accessibility of the platform.

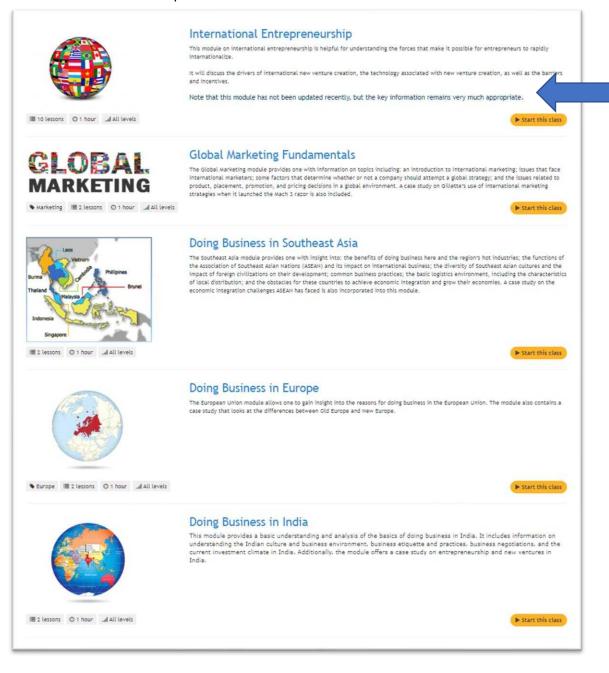
Faculty

New Faculty members can apply for free membership based on their expertise, experience, ability to deliver their content, and the results experienced by the participants. Here is a screen shot showing the partial list of Certified Trainers. We will use one of them for demonstration purposes.



Trainings/Classes/Events list

Using the GlobalEdge content provider as an example, here is how their classes are displayed. We will use the one at the top for further demonstration.



Let's look at International Entrepreneurship as an example of how each training/class appears.

International Entrepreneurship
Teacher: GlobalEdge Length: 1 hour Certificate: Finish lessons, plus pass quizzes with an average of 100%
Table of Contents Description Teacher
Section 1a
International Entrepreneurship #1 Free
Section 1a Quiz
International Entrepreneurship #1 Quiz
Section 2a
International Entrepreneurship #2
Section 2a Quiz
International Entrepreneurship #2 Quiz
Section 3a
International Entrepreneurship #3
Section 3a Quiz
International Entrepreneurship #3 Quiz
▶ Section 4a
International Entrepreneurship #4
Section 4a Quiz
International Entrepreneurship #4 Ouiz

The default tab shows the Table of Contents for the training/class:

Table of Contents	Description	Teacher	
Section 1a			
Internationa	al Entrepreneurs	ip #1 Free	
Section 1a Q	uiz		
Internationa	al Entrepreneurs	nip #1 Quiz	
Section 2a			
Internationa	al Entrepreneurs	ip #2	
Section 2a Q	uiz		
Internationa	al Entrepreneurs	nip #2 Quiz	
Section 3a			

Description

The second tab is for Description of the training/class

Table of Contents	Description	Teacher	
This module on in possible for entrep			elpful for understanding the forces that make it ze.
It will discuss the venture creation,			are creation, the technology associated with new ives.
		heen undeted	recently, but the key information remains very

Trainer/Teacher info

The third tab shows the information on the Teacher/Trainer, as well as the other trainings/classes offered by the same content provider.

iternational Ent	repreneurship		
	Teacher: GlobalEdge Length: 1 hour Certificate: Finish lessons, plu	s pass quizzes with an average of 100%	
able of Contents Description Teache	r		
GlobalEdge			🔾 Site 🛛 Email
			fers a wealth of additional information, other live present content.
UNIVERSITY International Business Center All classe training, Note that while most modules are very much very much appropriate and very useful. Please do not hesitate to contact us for more	workshops, webinars, may be available h up-to-date, some others might have t	e from other sources to complement the been created a few years ago and not re	
UNIVERSITY International Business Center All classe very much appropriate and very useful.	workshops, webinars, may be available h up-to-date, some others might have t	e from other sources to complement the been created a few years ago and not re	present content.
UNIVERSITY International Business Center Hall classe very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not re- dules.	present content.
UNIVERSITY International Business Center training, Note that while most modules are very much very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher E Name	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not re- dules. 	present content. cently updated, but the key information remains Emergence for the second sec
UNIVERSITY International Business Center training, Note that while most modules are very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher Mame Identifying and Measuring Drivers of Global Er	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not red dules. 	present content. cently updated, but the key information remains Release Date June 28, 2018
UNIVERSITY International Business Center All classe training, Note that while most modules are very much very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher E Name Identifying and Measuring Drivers of Global Er Microfinance Institutions and Debates	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not red dules. 	present content. cently updated, but the key information remains
UNIVERSITY International Business Center All classe training, Note that while most modules are very much very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher E Name Identifying and Measuring Drivers of Global Er Microfinance Institutions and Debates Doing Business in Africa	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not red dules. 	present content. cently updated, but the key information remains Enclose Date June 28, 2018 June 28, 2018 June 28, 2018
UNIVERSITY International Business Center training, Note that while most modules are very much very much appropriate and very useful. Please do not hesitate to contact us for mor Classes by this teacher E Name Identifying and Measuring Drivers of Global Er Microfinance Institutions and Debates Doing Business in Africa Doing Business in Africa	workshops, webinars, may be available h up-to-date, some others might have t e information regarding any of the mod	e from other sources to complement the been created a few years ago and not res dules. Intermediate Intermediate Beginner Beginner	present content. cently updated, but the key information remains Enclose Date June 28, 2018 June 28, 2018 June 28, 2018 June 28, 2018

Access options

There are three options to access a training/class:

- A. Free and available to any visitor (without registration or membership)
- B. Free after registration & any membership
- C. Fee-based, requiring registration and any membership

Depending on the option offered by the trainer/teacher, a "Free" button will appear (option A), or not (option B or C). In the following example, the first lesson (Section 1a) if offered free to anyone viewing the page. But then, whether the remaining lessons are free or fee-based, one must be registered (any Membership) to access all of them.

Table of Contents	Description	Teacher
Section 1a		
Internationa	al Entrepreneurs	nip #1 Free
Section 1a Q	uiz	
Internationa	al Entrepreneurs	nip #1 Quiz
Section 2a		
Internationa	al Entrepreneurs	nip #2
Section 2a Q	uiz	
Internationa	al Entrepreneurs	nip #2 Quiz
Section 3a		
Internationa	al Entrepreneursł	nip #3

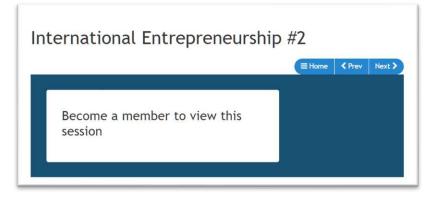
Free lesson

Selecting the first lesson [Section 1a, International Entrepreneurship #1], the following screen comes up offering, in this particular case, the lesson in [youtube] video format.



In the event a lesson requires registration (Option B or C), such as when selecting the second lesson in the same example [Section 2a – International Entrepreneurship #2], one of two things will happen:

- 1. Already signed-in (i.e. registered), the lesson access will be granted automatically, or
- 2. If not signed-in, the following screen will come up, requesting viewer to sign-in.



Quiz

Trainers/Teachers have the option of setting up a quiz for each of the lessons, or one for the whole class. The available options are:

- Time allowed
- Number of questions
- Choice of answers [Yes/No or multiple choices]
- Passing score



After having answered all questions and the passing score has been met, the student can move on to the next lesson

nternational Entr	epreneurship #1 Quiz
Your score: 100% (Passed!)	Your score: 100%, minimum score to pass is: 100%. Congratulations! You passed!
✓ 1. Born global entrepreneurs do n	ot have any advantages over multinational firms.
True.	
✓ False	
True	ies.
✓ True False	entrepreneurs internationalize their ventures.
 ✓ True False ✓ 3. Mediating forces affect how 	
✓ True False	
 True False 3. Mediating forces affect how	
 True False 3. Mediating forces affect how	
 True False 3. Mediating forces affect how	entrepreneurs internationalize their ventures.
 True False 3. Mediating forces affect how	entrepreneurs internationalize their ventures. f the new venture depends on several forces. The forces are: ing, moderating

If passing score is not met, the student can take the test again, until he/she gets it right

e haracterístic o ational markets	Would you	like to take it it to try again!	m score to pass i again now? Later	is: 100%.			
	f larger firms?						
ational markets							
cional markets							
quantify							
re willing to tak	(e						
bt quantifiable i	risks						
kip over steps	in the interna	tionalization	process.				
E	e willing to tak ot quantifiable	e willing to take ot quantifiable risks	e willing to take ot quantifiable risks	e willing to take	e villing to take ot quantifiable risks	e willing to take ot quantifiable risks	e villing to take ot quantifiable risks

Certificate of training completion

A completion certificate is automatically created upon completion of a class. Here's a sample:



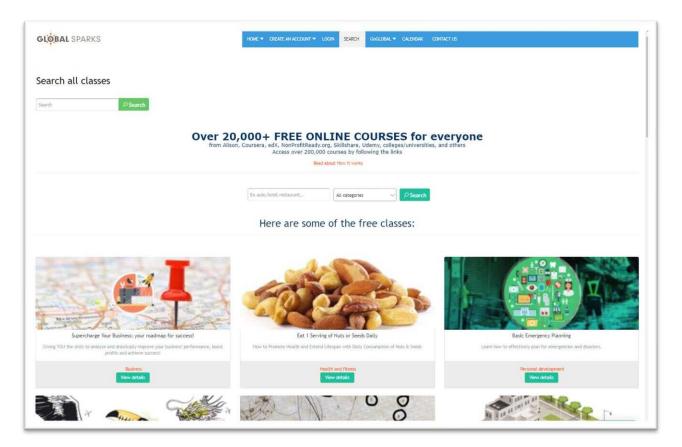


As a free service to our users, over 20,000 online classes are available through this channel. The third-party entities offering such content include: Alison, CHA, Coursera, GoGlobal Business School, GlobalEdge, NonProfitReady.org, SkillShare, Udemy, and others. We are basically using the Expedia approach to the free online training environment instead of the travel industry. We do not claim ownership on any of

those classes. This is a one-stop search location to find what is available to you.

This is a very large database, actually the largest of its kind in the world. Because of its size and the demand on our servers, we keep the database separate, and most of those classes are accessed through external links. Using that approach allow us to offer the classes free of charge, but it also means less control over several factors, including the potential change in the pricing structure of those content providers. In other words, it my happen that a class is showing as being free on GlobalSparks, but it is no longer offered for free by the content provider. We apologize in advance for any inconvenience this may cause any user.

When activating a search through the main menu bar, you will get this page:



Your will see the simple search tool:

£

O Search by keyword	All categories	~	♀ Search
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Hover over the "All categories" box and a drop down list of all the available categories will appear.

O Search by keyword	All categories	~	
]		
	Academics	•	
	Business		
	Creativity		
	GoGlobal		
	Health and fitness		
	Language		
	Lifestyle		
	Marketing		
	Non-profit (NPO) specific		
	Office productivity		

Enter a keyword to find the available classes, and select the corresponding category (or leave it as "All categories")

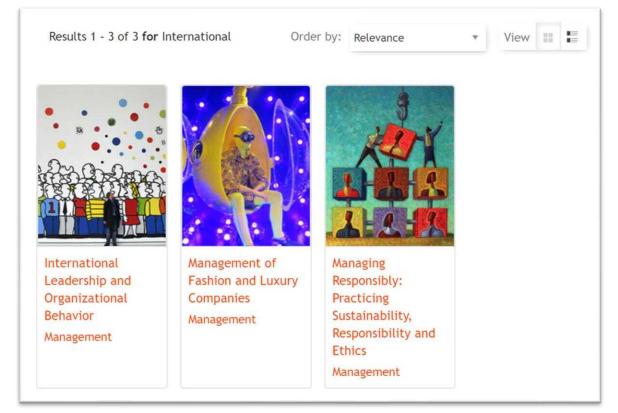
Immediately as you start typing a keyword, potential choices appear. Continue typing until you see the correct one, or click on "SEARCH" to see all classes that include that keyword in the title or content.

O Intern	All categories	Search
Internet Marketing Course -	An Intro to Website Marketing	
Internet Marketing: Be All Yo	ou Can Be With Great IM Methods	
Unpacking the Internet of Th	nings (IoT)	
III New Business Markets in th	e Internet of Things (IoT)	
International Project Manag	ement - Master Class	
Introduction to Internet Votir	ng	
E Fundamentals of Internal Be	ending Moments for Civil Engineers	
International Relations 1815	5-1914	*

The search tool offers you a third layer of search, to finetune your search:



The search above reported three classes:



Selecting the first one, this is what comes up:

Internat	ional Leadership and Organizational Behavior	🖧 🖨 Print
Class/Training D	GO TO THIS CLASS/TRAINING	Report an issue
Categories: General info:	Business, Management, Coursera LEADERSHIP ACUMEN In the first module we outline the basics of leadership and leadership development with an international mindset, exploring common tra opportunities of intercultural leadership. NAVIGATING CULTURE In this second module we talk about the impact of culture and cultural differences on organizations, different perspectives on analyzing and how to develop intercultural intelligence. COMMUNICATING EFFECTIVELY Almost everything international leaders do, they do through communication. In an international context, they often encounter communi they interact with followers, peers, and partners from other cultures. We talk about how to encourage open, respectful, and productive improving collaboration and collective decision-making. We will also closely examine the role of communication for leaders' identity and	and decoding culture, cation barriers when conversations for their relationships with
	others. Bocconi alumni who have accumulated many years of international experience share with us what they have learned about intern and how to develop your communication skills. MOTIVATING FOLLOWERS	cultural communication

Select...

SO TO THIS CLASS/TRAINING

In this particular case, you are redirected directly where this Coursera class is listed as the Content Provider:

S CENTRAL Courses V MOOC Report V	Search	h online courses Q 🐺 Sign in or I
Class Central is learner-supported. When you buy through links on our site,	we may earn an affil	iate commission.
Home / Subjects / Business / Management&Leadership / Leadership		
Online Course		
International Leadership and	• •	• • • • • • • • • • • •
Organizational Behavior	• • • •	
Università Bocconi via Coursera	Antro	Dry() Jose Bar
* * * * (13)		
1.1k 🛱 Add to list		
Found in Leadership, Management & Leadership		
Overview	1	Go to class 🖸
Class Central Tips	PROVIDER	Coursera
Learn How to Sign up to Coursera courses for free	PROVIDER	Coursera
1150+ Coursera Courses That Are Still Completely Free	COST	Free Online Course (Audit)
Leaders in business and non-profit organizations increasingly work across national borders	SESSION	in progress
and in multi-cultural environments. You may work regularly with customers or suppliers abroad, or be part of a globally dispersed cross-functional team, or an expatriate manager on	LANGUAGE	English
an international assignment. You may be a member of a global online community, or a development aid worker collaborating with an international network of partner	CERTIFICATE	Paid Certificate Available
organizations. In all of these contexts, your effectiveness as a leader depends on how well you	EFFORT	

From here you can Go to Class using their link. You can then either login or join that platform if needed. Note that GlobalSparks does not provide a Certificate of Completion for the classes in that channel; however, some of the third-party content provider do offer that service.

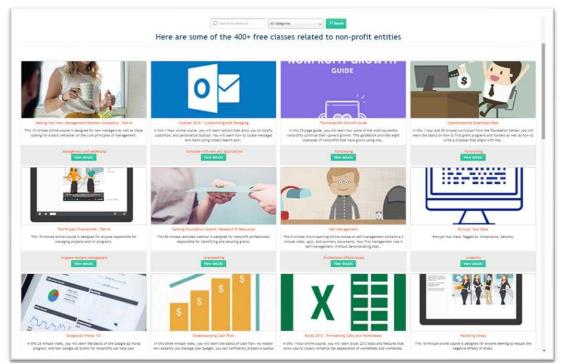
The examples above are typical of what you get when searching a class in the third-party training channel. As mentioned, this channel is like an agglomeration of the free classes offered by the main online educational and training content providers.

NON-PROFIT (NPO) CHANNEL



One of the main benefits for content providers to use GlobalSparks for their content is the ability to create special channels. The benefit for you as a user/member is that you can now access very specific content in a most direct way. In the case of content targeting the nonprofit entities, access is facilitated by a direct link on the main menu.

Instantly you gain access to over 400 free classes specifically targeting the non-profit & NGO environment, locally and around the world.



From here the process is the same as for the General Channel, i.e. the ability to link directly to the appropriate content provider to take the selected class.

SPECIAL INTERESTS CHANNEL



The Specials Interests channel works the same way as the General and the NPO channels, with one exception: each special interest is based on the content of a specialized independent content provider to which channel we add other, closely related online classes. A link is made available for distribution so that any interested user can get direct access to the related list of available classes. We take pride in our work on this platform. We would greatly appreciate your feedback, especially with constructive criticism about this User Guide, and/or about the platform in general.

Over time it will get even better, but we need to know what our users want to see and how we can support them to the best of our abilities. Please email us at cs@GlobalSparks.com

> Thank you for using GlobalSparks!